
Iselin District #11 Board of Commissioners

Meeting Minutes
July 2, 2025

Call to order

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on July 2, 2025, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Ference, Karlin, Sandklev and Smith. Also in attendance were Chief Chris Wertz, Asst. Chief and Acting Fire Official Ryan Malheiro.

Approval of minutes

Commissioner Sandklev made a motion to approve the minutes from the June 4, 2025, meeting. Commissioner Ference seconded the motion.

Committee Reports

Chief's Report

Chief Chris Wertz provided the monthly report to the Board.

1. Notes from State Division of Fire Safety visit:
 - One Firematic Officer removed for lack of qualifications
 - Training reports to be updated and documented
 - SOGs are okay; updates to be done to make them current with mutual aid policies that were recently changed
2. Still waiting for updates for the pickup truck
3. Need to do a full audit of gear so an order can be placed
4. Ryan got pricing for 15 frontals and a pair of boots
5. Will be in full dual response with #9 for Holiday weekend
6. 11-1 & 11-3 going to Woodbridge Fireworks

Fire Official's Report

Acting Fire Official Ryan Malheiro provided the monthly report to the Board.

1. No issues or statistics to report for this month.

Communications

No communications to report.

Bills

Commissioner Sandklev made a Motion to pay all bills; the motion was seconded by Commissioner Karlin. All Commissioners in favor.

Alarms & Pagers

Steve Freeman provided the monthly report to the Board.

1. Renewal for the alarm monitoring system just completed.
2. Inspection will be done later in the year

House

Steve Freeman and Roy Sanklev provided the monthly report to the Board.

1. Sprinkler system up and running
2. Locks have been changed at House 2
3. Ceiling at House 2 is being worked on

Trucks

Ray Ference provided the monthly report to the Board.

1. Old 11-1 leaving for Jersey City tomorrow
2. Van is in service; tuned up and new tires; was determined for insurance purposes that the van will be considered a response vehicle (11-3-6)
3. Fire Inspector vehicle is out for repairs
4. 11-3 low coolant to be addressed; to be schedule for service

Treasurers Report

Cash Balance - \$1,438,631.83

Disbursements - \$123,043.48

1. Audit ongoing
2. Steve to look into a credit card

Unfinished business

No unfinished business to discuss.

New Business

1. No second meeting will be held this month

Adjournment

Meeting adjourned at 7:17 pm to go into a closed personnel session.