
Iselin District #11 Board of Fire Commissioners

**Meeting Minutes
November 13, 2024**

Call to order

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on November 13, 2024, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Ference, Karlin Sandklev and Smith. Also in attendance were Chief Ryan Malheiro, Fire Official Nordveit and Craig McKenzie.

Approval of minutes

Commissioner Sandklev made a motion to approve the minutes from the October 9, 2024, meeting. Commissioner Ference seconded the motion.

Committee Reports

Chief's Report

Chief Ryan Malheiro provided the monthly report to the Board.

1. One man low on percentages
2. End of year stipends have been distributed
3. Dec 15-20th Chris will be the acting Chief
4. Dec 20-23rd Roy will be the acting Chief
5. Dec 2-13th Chief in Monmouth for Fire Investigation training
6. December 7th – Santa
7. Pictures of rigs to be take this weekend and then again in the Spring

Fire Official's Report

Fire Official Helge Nordveit provided the monthly report to the Board.

1. Statistics: 2 Life Hazard Inspections and 1 Non-Life Hazard Inspections performed; reviewed complaint and investigation activity for the month.
2. Bureau vehicle 3-5 running well.

3. New copies of Fire Codes have been ordered.

Communications

No communications received.

Bills

Commissioner Sandklev made a Motion to pay all bills and seconded by Commissioner Karlin. All Commissioners in favor.

Alarms & Pagers

Steve Freeman provided the monthly report to the Board.

1. Range hood inspection completed
2. Extinguisher checks completed
3. Alarm inspection completed; sticker needed
4. New pager given to auxiliary
5. Generators all done and reports received

House

Roy Sandklev provided the monthly report to the Board.

1. Sprinklers at House 2 to be blown out this week
2. Roy met with fence company for estimated repairs and pricing for around the generator at House 2.

Trucks

Ray Ference provided the monthly report to the Board.

1. Apparatus is in good working condition with nothing new to report.
2. Trip to go look at new rig is set for next week.

Water & Hydrants

Steve Freeman provided the monthly report to the Board.

1. There will be no price increase this year.

Fire Prevention

Fire Official Helge Nordveit provided the monthly report to the Board.

1. School programs completed and all went well.

Unfinished business

1. Steve to work on Bureau printer.

New Business

1. Jersey City inquired about purchasing 11-1.
2. Steve reviewed the due dates for the budget
 - a. Intro due by 12/17
 - b. Adoption date 1/21
 - c. Posting date 1/28
 - d. Certification of Budget 2/4
 - e. Annual Election 2/15
 - f. Election Results 2/18
3. VFIS Audit – Training materials will be arriving; will be a USB drive. Ryan to start pulling everything together and attend the training.
4. The monument at the cemetery will be addressed again in the Spring.

Treasurer's Report

Cash Balance - \$1,362,191.71

Total Disbursements - \$142,612.78

Adjournment

Meeting adjourned at 7:19 pm.