
Iselin District #11
Board of Fire Commissioners

Meeting Minutes
May 7, 2025

Call to order

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on May 7, 2025, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Ference, Karlin, Sandklev and Smith. Also in attendance were Asst. Chief Ryan Malheiro and Fire Official Nordveit.

Approval of minutes

Commissioner Sandklev made a motion to approve the minutes from the April 2, 2025, meeting. Commissioner Ference seconded the motion.

Committee Reports

Chief's Report

Assistant Chief Ryan Malheiro provided the monthly report to the Board by saying everything is going well.

Fire Official's Report

Fire Official Helge Nordveit provided the monthly report to the Board.

1. Statistics: 12 Life Hazard Inspection; 37 Non-Life Hazard Inspections performed
2. Fire Official reviewed the complaints and investigations for the month.
3. Bureau vehicle 3-5 is running well but it is due for an oil change and the tire pressure sensor is on. He will take it to get it taken care of.
4. Fire Official met with the Township Fire Officials regarding the need for an ordinance for lithium batteries for mobile devices. Currently reviewing Perth Amboy's ordinance to determine if it meets the township needs or would need to be revised.

Communications

No communications to report.

Bills

Commissioner Smith made a Motion to pay all bills and seconded by Commissioner Sandklev. All Commissioners in favor.

Alarms & Pagers

Steve Freeman provided the monthly report to the Board by stating there was no updates to report.

House

Steve Freeman and Roy Sanklev provided the monthly report to the Board.

1. Flowers have been ordered for the monument for Memorial Day.
2. Landscapers to do a full mulch job.
3. Sprinklers to be checked for leaks before they are turned on for the season
4. New thermostat was purchased for House 2, Steve will install it.
5. The LED light strip in the last bay is bad. Steve is working on getting somebody in to get it repaired. The water spicket seems to be creating the problem and would need to be addressed.

Trucks

Ray Ference provided the monthly report to the Board.

1. Date to be scheduled for 11-3 tires.
2. Installations on new truck being finished up.
3. Purchase Order completed and returned to Jersey City for 11-1. Check will be forthcoming after their scheduled meeting on the 21st.

Fire Prevention

Fire Official Nordveit informed the Board that they are waiting on the theme for this year.

Treasurers Report

Cash Balance - \$1,234,029.10
Disbursements - \$287,189.62

Unfinished business

1. Commissioner Ference provided an update on the Worker's Comp Audit to the Board.

New Business

1. Shelving is being built for hose in the Officer's shed. Scott and Emmanuel need to know if more or less shelves are needed.
2. Scott & Fatima discussed oxygen bottles that need to be filled and hydro tested. Okayed by the Board
3. All EMT items to be audited and expiration dates to be given to the Board.
4. AED pads and batteries to be ordered by Steve.
5. Fatima to provide a list of J&J kit items to Roy.
6. Paperwork has been submitted for Bay 1 overhead door loader.
7. Steve updated on the Knox Box and fingerprinting.

Adjournment

Meeting adjourned at 7:31 pm.