
Iselin District #11 Board of Fire Commissioners

**Meeting Minutes
June 12, 2024**

Call to order

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on June 12, 2024, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Ference, Sandklev and Smith. Also in attendance was Chief Ryan Malheiro, Assistant Chief Chris Wertz, Fire Official Helge Nordveit and Ex-President and Life Member Craig McKenzie.

Upon the opening of the meeting a Resolution to appoint Raymond Ference as Commissioner to fill the unexpired 2024-2025 term that was vacated by Ron Lisoski was read and voted on unanimously. Ray Ference was sworn in as Commissioner.

Approval of minutes

Commissioner Sandklev made a motion to approve the minutes from the May 8, 2024 meeting. Commissioner Smith seconded the motion.

Committee Reports

Chief's Report

Chief Ryan Malheiro provided the monthly report to the Board.

1. 39 calls; 2 members low on percentages
2. In compliance with State regulations with certifications.

Fire Official's Report

Fire Official Helge Nordveit provided the monthly report to the Board.

1. Statistics: 18 Life Hazard Inspections and 45 Non-Life Hazard Inspections performed (#1 – 6; #2 – 58); not aware of any complaints or investigations.
2. Ryan has just about completed recertification classes. Helge took one today.
3. Bureau vehicle running well. Brakes will be needed next time it goes in for service.
4. Reached out to OEM to make sure the Bureau is included in the planning meetings for the 2024 Indian Independence Day parade (Aug 11).
5. Fire Official thanked Ryan Malheiro for covering while he was out on leave.

Communications

No communications received.

Bills

A Motion was made by Commissioner Sandklev to pay all bills and seconded by Commissioner Smith. All Commissioners in favor.

Alarms & Pagers

Steve Freeman provided the monthly report to the Board.

1. Fire inspection reports received, will be forwarded to Helge.
2. Range hood inspection completed.

House

Roy Sandklev provided the monthly report to the Board.

1. Landscaping has been done for Memorial Day. Clean up to be done behind shed to remove the vegetation/weeds.

Trucks

Scott Smith provided the monthly report to the Board.

1. All running well.
2. Reports being prepared for PM's.
3. Seat belt in Ladder needs repair.

New Truck

Steve Freeman provided the monthly report to the Board.

1. Still questions being worked on regarding pump panel and where flashlights are to be mounted.

Fire Prevention

Fire Official Helge Nordveit provided the monthly report to the Board.

1. Slogan for 2024 – “Smoke Alarms: Make Them Work for You!”

Joint Board

Steve Freeman provided the monthly report to the Board.

1. Discussions still taking place regarding the new smoke trailer with no progress to date.

Unfinished business

1. Ryan reported that the Fire Company is up to par for the DOL Audit.
2. DFS Staffing complaint – Certifications are all up to par and have been submitted.
3. Reorganization to be discussed at second monthly meeting. The following is being proposed:
 - a. Roy – House & Trucks with Ray
 - b. Scott – Treasurer
 - c. Ray – Trucks
4. Craig McKenzie asked for follow up on the cemetery monument. Roy had visited the cemetery twice and never received a call from them.

New Business

1. Board recognized Ray's actions with assisting a child who was struck by a car today. Ray helped to lift the car off the child.
2. Details for new Chief's vehicle to be sent to Board by Ryan.

Treasurer's Report

Cash Balance as of June 11, 2024 - \$1,658,831.47

Total Disbursements as of June 11, 2024 - \$93,905.86

1. Should be receiving the final 2023 bills soon.
2. Audit work is being performed.

Adjournment

Meeting adjourned at 7:24 pm.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 11
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution #06122024-1

**Appointment of Commissioner
for the Unexpired Term For 2024-2025 Year**

WHEREAS, the Commissioners are desirous of making an appointment of a Commissioner to fill the 2024-2025 unexpired term of Commissioner Ron Lisoski who resigned as Commissioner April 10, 2024

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 11 in the Township of Woodbridge, County of Middlesex, as follows:

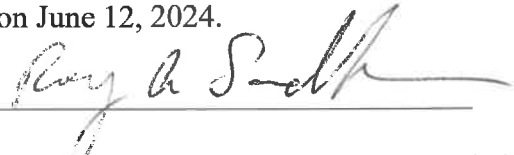
- (1) ***Raymond Ference*** is hereby appointed to fill the 2024-2025 unexpired term of Commissioner of Fire District No. 11 in the Township of Woodbridge

This resolution and the notice of award of contract shall be available for public inspection.

Certification

I, Roy Sandklev, Vice President of the Commissioners of Fire District No. 11 in the Township of Woodbridge, County of Middlesex, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on June 12, 2024.

Vice President



The foregoing resolution was introduced by Commissioner Scott Smith, and it was seconded by Steven Freeman.

RECORD OF VOTE

Members	Freeman	Karlin	Sandklev	Smith	
Yes	X		X	X	
No					
Not Voting					
Absent		X			