
Iselin District #11 Board of Commissioners

Meeting Minutes July 1, 2026

Call to order

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement on the website.

The meeting was called to order by Commissioner Steve Freeman on July 1, 2026, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Ference, Karlin, Sandklev and Smith. Also in attendance were Chief Joe Francisquini, Assistant Chief Paul Silletti, Fire Official Helge Nordveit, President Fatima Manzoor and Day Crew Admin AJ Wertz.

Approval of minutes

The minutes of the June 3, 2026, meeting were read and accepted. A motion was made by Commissioner Sandklev to approve the minutes. Commissioner Ference seconded the motion.

Committee Reports

Chief's Report

Chief Francisquini gave the report for April.

1. 60 Calls – 31 of them were to assist District #9; 2 Mutual Aid calls
2. One member was low on percentages, Chief will talk to them about it.
3. Vehicle 11-3-1 is running well; Chief requested splashguards for the rear tires.
4. 11-1 will be attending the Fireworks in Sewaren on July 2.
5. Thank you letter received from the church.
6. Miguel has passed FireFighter I and FireFighter II.
7. Portable Command Center has been installed.

Fire Official's Report

Fire Official Helge Nordveidt provided the report.

1. Fire Official reviewed the Life Hazard Use Inspections and Non-Life Hazard Use Inspections (2 Life & 7 Non-Life) performed and the complaints for the month of June.

2. There were no investigations performed for the month.
3. Vehicle 11-3-5 is running well.
4. 2026 Fire Prevention theme will be “Charge into Fire Safety. Safe Charging is a Superpower.”
5. Deputy Fire Marshall Wexler attended and passed the NJIAAI 80-hour Fire Investigation Class and received his license from the NJDFS. Fire Official Nordtveit attended ceu classes Principals of Modern Building Construction.
6. Reviewed penalties being assessed at 497 Route 27.
7. Provided Woodbridge Township Planning & Development with a 10-year lookback at certain addresses.
8. Working on ESP Software training with Deputy Fire Marshall Wexler.
9. New blinds were installed at House 2.
10. Audit for Bureau of Fire Prevention by NJDFA is set to take place on July 15. Will take 2 or 3 days.

Communications

No Communications to report.

Bills

Commissioner Sandklev made a Motion to pay all bills next week; the motion was seconded by Commissioner Ference. All Commissioners in favor.

Alarms & Pagers

1. Speakers have been hooked up throughout the building at Headquarters.

Water & Hydrant

Nothing to report for this month.

House

Roy Sandklev provided the monthly report to the Board.

1. Sprinkler system was adjusted because the water was being directed to the road.
2. Roof on front door is in disrepair; Steve will call somebody in to fix it.
3. Terry to be contacted for split unit at House 2.
4. Ray informed the Board of a letter that was received at his home regarding repaving of West Edward Street.
5. Steve informed the Board that Township IT and an outside consultant will be running both the telephone and network cabling. There will be a separate price for both buildings. Phones will be done first.

Trucks

Ray Ference provided the monthly report to the Board. All equipment is running well.

Fire Prevention

1. 2026 Theme “Charge into Fire Safety. Safe Charging is a Superpower.”

Joint Board

1. The Board is planning to have a Township Drill scheduled for the Fall.

Treasurers Report

Cash Balance - \$1,187,012.41

Disbursements - \$55,651.16

1. Will be switching bank accounts in the next couple of months to Columbia Bank.

Old Business

1. Steve thanked the Chief all others who were involved with the ISO Inspection.

Unfinished Business

1. There will be 10-hour shifts at House 2 during the day.
2. Polo shirts and T-Shirts to be ordered for the Day Cre. AJ has a list of sizes.

New Business

1. Locksmith to be called in to open safes.

Adjournment

Meeting adjourned at 7:28 pm