

Iselin District #11
Board of Fire Commissioners
April 12, 2023
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Roy Sandklev on April 12, 2023, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Karlin, Lisoski, Sandklev and Smith. Also in attendance was Chief Ryan Malheiro.

A motion was made by Commissioner Sandklev to approve the minutes from the March 8, 2023, meeting. The motion was seconded by Commissioner Lisoski.

Chief's Report

Chief Ryan Malheiro provided the monthly report to the Board.

Report Items:

1. Monthly statistics: 24 calls; 2 members low on percentages – both are low for two consecutive months, they will be suspended if they have another month of low percentages.
2. This month's drill will have CPR Training.
3. One member's resignation was received.
4. Chief going to Avenel to check out the Mercedes brand hoses.

Action Items:

None

Fire Official's Report

Ryan Malheiro provided the monthly report to the Board.

Report Items:

1. Statistics: a total of 7 Life Hazard and 36 Non-Life Hazard Inspections were performed (Breakdown: #1 – 23; #2 - 20).
2. Complaints and investigations were reviewed.
3. Vehicle 3-5 is running well.
4. Fire Official Nordveit attended a lithium battery training.

Action Items:

None

Bills

Motion made by Commissioner Sandklev to pay all bills; seconded by Commissioner Lisoski. All Commissioners in favor.

Alarms & Pagers

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Quote received to replace the alarm system with addressable system - \$19K. Motion made by Commissioner Sandklev and seconded by Commissioner Lisoski to install new alarm system. All in favor.

Action Items:

None

Communications

1. Annual financial statements due by April 30.

House Report

Roy Sandklev provided the monthly report to the Board.

Report Items:

2. Hood bottle to be refilled.
3. House 2 generator work ongoing – inside work currently being done.
4. Old compressor to be hooked up after work is done.
5. Windows were done at House 2 – to be one at headquarters this week.
6. Landscaper to be contacted and flowers to be planted for Memorial Day.
7. Update on weatherstripping – Roy contacted the company again
8. Scott met with sign company. Steve to contact them to address issues that were raised.
9. Roy to contact sprinkler company regarding pressure balancing of the heads.

Action Items:

None

Truck Report

Scott Smith provided the monthly report to the Board.

Report Items:

1. New Batteries and front tires installed on Chief's vehicle.
2. Ladder – broken housing on deck nozzle; waiting on flood light
3. Scott to repair broken magnet on engineer side of 11-3 which is causing it to alarm
4. Hose testing was done – lost mostly 3 inch hose (150' on Ladder and 150' on 11-3). Ryan going to Avenel to check out the Mercedes brand hose.

Action Items:

None

Fire Prevention

1. Waiting on the theme for this year.

Joint Board

1. May meeting will be held here.

Unfinished Business

1. Books to be reviewed to make sure all are signed for upcoming audit.

New Business

1. Accountant working on Workers Comp audit.
2. Resolution to Amend the 2023 Budget was read and voted on unanimously.
3. 100 Anniversary Committee made up of 5 people
4. Discussed recruiting:
 - Design created for a banner for recruiting – prices to be gotten
 - Look into postcards and posters to be placed in store windows
 - Fatima discussed an Open House type vent for recruiting
5. Board congratulated Fatima on her becoming a certified Fire Instructor.

Treasurer's Report

1. Cash Balance as of March 8, 2022 - \$1,259,969.18; Disbursements - \$103,522.24

Meeting adjourned - 7:45 pm

Woodbridge Fire District #11

RESOLUTION NO.

RESOLUTION TO AMEND THE 2023 BUDGET

PURSUANT TO N.J.S.A. 40A:14-78.3 Iselin, NJ
FISCAL YEAR: FROM JANUARY 1, 2023 TO DECEMBER 31, 2023

Tel: 732-527-0317
Fax: 732-527-0507

WHEREAS, the Fire District Budget for the Fiscal Year beginning on January 1, 2023 and ending on December 31, 2023 was introduced on the 14th day of December, 2022; and

WHEREAS, a public hearing on the 2023 Fire District budget has been held on January 11th, 2023 as publicly advertised; and

WHEREAS, the Board desires to amend certain line items in the 2023 Budget.

NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of the Woodbridge Fire District No. 11 that the following amendments to the introduced 2023 Fire District Budget be made:

ANTICIPATED REVENUES

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	<u>From</u>	<u>To</u>
Fund Balance Utilized:		
Unreserved Fund Balance	\$ 292,285.00	\$ 315,362.00
Amount to be Raised by Taxation To Support Fire District Budget	\$ 1,466,327.00	\$ 1,443,250.00
Total Anticipated Revenues	\$ 1,774,512.00	\$ 1,774,512.00

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2023 Fire District Budget as so amended.

CERTIFICATION

I, Thomas Karlin, Clerk of the Woodbridge Board of Fire Commissioners, Fire District #11, Iselin New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Woodbridge Board of Fire Commissioners, Fire District #11, at its regular meeting held on April 12, 2023.

Thomas Karlin, Clerk

Governing Body Recorded Vote

Board Member	Aye	Nay	Abstain	Absent
Steven Freeman	X			
Thomas Karlin	X			
Ronald Lisoski	X			
Roy Sandklev	X			
Scott Smith	X			