
Iselin District #11 Board of Commissioners

Meeting Minutes April 1, 2026

Call to order

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement on the website.

The meeting was called to order by Commissioner Steve Freeman on April 1, 2026, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Ference, Karlin, Sandklev and Smith. Also in attendance were Chief Joe Francisquini, Fire Company President Fatima Manzoor, Fire Official Helge Nordveidt, AJ Wertz, four Auxiliary Members.

Approval of minutes

Commissioner Freeman read the minutes of the March 4, 2026 meeting and noted two corrections to be made. A motion was made by Commissioner Sandklev to approve the minutes with the corrections as discussed. Commissioner Smith seconded the motion.

Committee Reports

Chief's Report

Chief Francisquini gave the report for March.

1. 66 Calls – 33 of them were to assist District #9
2. One member was low on their percentage which has been addressed by the Chief.
3. New foam has been received.
4. Three Auxiliary members received gear and mask fit test done. One more will start in April and another one is finishing up their paperwork.
5. One new volunteer applicant was doing his background check.
6. One new volunteer has started Academy for Fire I & II.
7. 11-3-1 is running well; Running board replacement to be done by A&K.
8. Live Burn with District 9 was done on March 25th; 2 members attended.

Fire Official's Report

Fire Official Helge Nordveidt provided the report.

1. Fire Official reviewed the Life Hazard Use Inspections and Non-Life Hazard Use Inspections (3 Life & 15 Non-Life) performed and the complaints for the month of March.
2. HN Code Update Class ceu class was attended by Fire Official.
3. Vehicle 11-3-5 is running well.
4. 11-3-4 has been moved to the Fire Prevention bay to keep connected to a trickle charger as the battery had died.
5. Fire Official is working with Matt Wexler to familiarize him with the businesses in the Fire District, introduce him to some business owners and work with him on the Tablet.

Communications

No Communications to report.

Bills

Commissioner Sandklev made a Motion to pay all bills next week; the motion was seconded by Commissioner Ference. All Commissioners in favor.

Alarms & Pagers

1. One smoke detector at House 2 needs to be replaced.
2. Reports to be gathered for Fire Official.

Water & Hydrant

1. A representative from the Water Company will be at the Joint Board Meeting in May to discuss how the bills will be sent for the year after the budgets are done.

House

Roy Sandklev and Steve Freeman provided the monthly report to the Board.

1. Waiting for landscaper to start with services.
2. Looking for a quote for the vestibule roof.
3. The speakers in the basement and training room to be looked at by Steve; it may be a bad amp.

Trucks

Ray Ference provided the monthly report to the Board.

1. Insurance cards have been updated.
2. Workers Comp audit was completed; waiting on results. Three minor things to be addressed.

3. Insurance certificates have been forwarded to the Fire Academy and one was printed out for the new Chief's truck.
4. Meeting to be set up with Fire & Safety to address open issues and improve communication.
5. Discussed disposal of Tahoe. To be stripped of lights and listed for sale (platform to be determined, e.g., GovDeals).

Fire Prevention

1. Theme not finalized yet.

Joint Board

1. May meeting to be held here. Water Company will attend.

Auxiliary Members

1. AJ is doing a great job.
2. Monthly report is good
3. Three new members have started.

Treasurers Report

Cash Balance - \$1,259,852.51

Disbursements - \$141,872.44

1. Bills will be held until next week to be paid.
2. Scott should be informed whether individuals want their paystubs printed or emailed.
3. Vouchers to be signed for audit purposes.
4. New Knox Box equipment to be installed and training to be scheduled.

Unfinished business

1. Financial Disclosure Statements to be completed by Board members.

New Business

Adjournment

Meeting adjourned at 7:26 pm to go into a closed session.