

Iselin District #11
Board of Fire Commissioners
October 9, 2019
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on September 11, 2019 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Trela, Sandklev and Smith. Also in attendance were Assistant Chief Ryan Malheiro, Second Assistant Chief Nicholas Farese, President Mark Farese and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the September 11, 2019 meeting. The motion was seconded by Commissioner Trela.

Chief's Report

Assistant Chief Ryan Malheiro provided the monthly report to the Board.

Report Items:

1. 36 calls; and four (4) volunteers low on percentages
2. Fire Prevention went well
3. Nestor Torres received black shield

Action Items:

None

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: 6 Life and 6 Non-Life Inspections performed. Four complaints investigated.
2. Bureau Vehicles running well
3. Fire Prevention materials have been distributed; School 22 program has been completed; School 24 to be confirmed; working with counselor at School 29 to set up a date – Helge to visit the school
4. Two local stores are selling fireworks for Diwali – Bureau will monitor.

Action Items:

None

Communications

1. Water Company Dinner – October 23rd (Avenel)

Bills

A motion was made by Commissioner Trela to pay all bills. The motion was seconded by Commissioner Sandklev. All Commissioners were in favor.

Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Service call to be placed for generator at Headquarters, trouble on starting.

Action Items:

None

Water & Hydrants

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Water Company dinner is scheduled for Oct 23rd (Avenel)

Action Items:

None

Fire Prevention

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. School 29 to be scheduled
2. Au Pairs to be scheduled
3. Open House was held on October 6th. Attendance was low (39 children). Flyers to be handed out at the schools next year.
4. Materials have been distributed to the schools except for Schools 9 & 24

Action Items:

1. Au Pair & School 29 to be scheduled.

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Sprinkler controllers have been shut off – blow out to be scheduled
2. Exterminator to be called for crickets
3. Holly bushes to be trimmed at House 2
4. Outside railing going downstairs is rotting. To be replaced in the Spring.

Action Items:

1. Steve to make notes for changes to the Architects plans
2. Sprinklers to be blown out for the winter
3. Landscaper to be notified to trim holly bushes
4. Roy to call about replacing the railing

Truck Report

Scott Smith provided the monthly report to the Board.

Report Items:

1. Lettering front of Pick Up to be updated.
2. Fire Official asked for tasks for the crew during the day to perform during their shifts
3. New hydrant wrenches to be ordered.
4. Discussed EZ Pass – can only use on the Parkway & Turnpike

Action Items:

1. Notice for bids on the van to be written up and posted on the door
2. Scott to contact the sign place for lettering for the pickup
3. Scott to provide tasks to Helge that can be done by the crew during the day
4. Count for new wrenches to be gotten

Unfinished Business

1. Contract for cell tower to be reviewed and redlined edited and sent by Attorney Brazlow.

New Business

1. Gear to be updated to jackets with thumb holes.

Treasurer's Report

Report Items:

1. Cash Balance - \$1,571,735.35

Action Items

None

Meeting adjourned to go to a closed session at 7:35 pm.