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# **Iselin District #11 Board of Commissioners**

Meeting Minutes  
November 5, 2025

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## **Call to order**

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on November 5, 2025, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Karlin and Smith. Also in attendance were Assistant Chief Ryan Malheiro, Fire Official Helge Nordveit and Craig McKenzie.

## **Approval of minutes**

Commissioner Karlin made a motion to approve the minutes from the October 1, 2025, meeting. Commissioner Smith seconded the motion.

## **Committee Reports**

### **Chief's Report**

Assistant Chief Ryan Malheiro was in attendance but did not have anything to report.

### **Fire Official's Report**

Fire Official Nordveit provided the report for the month of November.

1. Fire Official reviewed the Life Hazard Use Inspections and Non-Life Hazard Use Inspections performed and the complaints and investigations for the month of October.
2. No classes were attended.
3. Vehicle 11-3-5 is running well.
4. There were six calls related to Diwali Fireworks between 10/20 & 10/22/2025.
5. Working on State mandated registrations in the Dynamic 365 computer system.
6. Asked about Parkway master key to give them back to the State. Scott will collect them from the rigs.

### **Communications**

There are no communications to report.

### **Bills**

Commissioner Karlin made a Motion to pay all bills; the motion was seconded by Commissioner Smith. All Commissioners in favor.

### **Alarms & Pagers**

Steve Freeman provided the monthly report to the Board.

1. Inspections should be performed next month.

### **House**

Steve Freeman provided the monthly report to the Board.

1. Insulation work being done at House 2
2. Sprinkler system is off and to be blown out
3. Pricing to be gotten for painting and carpeting
4. Bay door is fixed.

### **Fire Prevention**

1. School 22 Fire Prevention Program and fire truck visit was done on 10/9
2. School 29 Fire Prevention Program and fire truck visit was done on 10/10
3. School 24 fire truck visit was done on 10/27

### **Treasurers Report**

Cash Balance - \$1,272,607.24

Disbursements - \$225,282.25

## **Unfinished business**

1. Knox Box working intermittently. Steve will talk to them to figure out a solution.

## **New Business**

1. Budget time is coming up
2. Dispatch number received and salaries have been set and sent to John Mitch for Town Council approval.

## **Adjournment**

Meeting adjourned at 7:29 pm.