

Iselin District #11
Board of Fire Commissioners
November 13, 2019
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on November 13, 2019 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Sandklev and Smith. Also in attendance were Assistant Chief Ryan Malheiro, President Mark Farese and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the October 9, 2019 meeting. The motion was seconded by Commissioner Smith.

Chief's Report

Assistant Chief Ryan Malheiro provided the monthly report to the Board.

Report Items:

1. Three (3) volunteers low on percentages
2. Special Drill was held
3. One new applicant has finished the firehouse paperwork and is ready for fingerprinting then physical

Action Items:

None

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: 8 Life and 24 Non-Life Inspections performed. Four complaints investigated and one investigation performed.
2. Bureau Vehicles running well
3. Bureau is getting used to the new tablets
4. Waiting on bills for fire prevention materials in order to submit for payment

Action Items:

None

Communications

None

Bills

A motion was made by Commissioner Sandklev to pay all bills. The motion was seconded by Commissioner Smith. All Commissioners were in favor.

Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Generator enunciator to be repaired.

Action Items:

None

Water & Hydrants

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Hydrant at Middlesex & New Dover has been raised

Action Items:

None

Fire Prevention

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Still working with Principal at School 24 on a program.
2. Au Pair training was cancelled.

Action Items:

None

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Sprinklers have been blown out for the winter season.
2. Safety shut down at House 2.
3. Marked up plans were sent to the Architect.
4. Cell tower contract was reviewed by attorney and sent to the insurance company for review. Insurance company revised the contract for more coverage. Contract will be reviewed by Attorney again before it can be signed.

Action Items:

1. Exterminator to be called in for mouse and bug traps
2. Helge to contact Architect regarding the plans

Truck Report

Scott Smith provided the monthly report to the Board.

Report Items:

1. Lettering front of Pick Up to be updated.
2. Fire Official asked for tasks for the crew during the day to perform during their shifts
3. New hydrant wrenches to be ordered.
4. Discussed EZ Pass – can only use on the Parkway & Turnpike

Action Items:

1. Notice for bids on the van to be written up and posted on the door
2. Scott to contact the sign place for lettering for the pickup
3. Scott to provide tasks to Helge that can be done by the crew during the day
4. Count for new wrenches to be gotten

Joint Board

1. New fit test machine to be purchased by Joint Board.
2. Discussed recent plane crash in Colonia and dispatching at the meeting held on Monday, Nov 11th.

Unfinished Business

1. Meeting with Tom (IT) on Saturday for 6 new computers in order to upgrade to Windows 10.
2. Discussed a raffle for fire extinguishers and gift cards – Steve to take care of.
3. A new keypad with a cover to be purchased and combination to be changed.
4. Budget to be worked on today; first introduction to be Dec 11th
5. All vouchers to be signed before year end.

Treasurer's Report

Report Items:

1. Cash Balance - \$1,843,188.18

Action Items

None

Meeting adjourned to go to a closed session at 7:40 pm.