

Iselin District #11
Board of Fire Commissioners
January 9, 2019
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on January 9, 2019 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Trela, Lisoski, Sandklev and Smith. Also in attendance were Chief Mark Sojack, Assistant Chief Michael Einhorn and Fire Official Helge Nordveit.

A motion was made by Commissioner Trela to approve the minutes from the December 12, 2018 meeting. The motion was seconded by Commissioner Smith.

Chief's Report

Chief Mark Sojack provided the monthly report to the Board.

Report Items:

1. 30 calls; and seven (7) volunteers low on percentages.
2. SOG's were given to all members and copies of acknowledgements were given to the Board. SOG's have been posted on the website.
3. An officer's meeting was held on Monday to discuss duties and roles
4. A Response Protocol meeting was held with District 9 (District 9's Chief did not attend). Will limit to confirmed entrapment in vehicles or structural fires. Will try to schedule another meeting with them next week.
5. Chief requested the following equipment: (a) new gear for Fatima – to be ordered through Mike Giordino; (b) five bottles – to be ordered through Mike Giordino; (c) rescue locks or channel locks; (d) 10 air mattresses for standbys; (e) 27-inch monitor for Chief's office – Steve to order.
6. Per Diem issues to be discussed under that topic.

Action Items:

None

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: 10 Life and 4 Non-Life Inspections performed (Fire Inspector #1 –13; Fire Inspector #2 – 1). No complaints were answered; two investigations done.
2. Vehicles running well
3. Working on Non-Life Hazard Use Inspection
4. Two plans were reviewed for the building department
5. Still need pricing for two tablets
6. Firehouse inspection to be done
7. There was an issue with cloud storage for NFRS – hope to be able to send the report to the State tonight

Action Items:

1. Steve to assist with pricing for two tablets

Communications

1. Resolutions received from attorney to be read and signed.

Bills

A motion was made by Commissioner Sandklev to pay all bills. The motion was seconded by Commissioner Trela. All Commissioners were in favor.

Alarms & Pagers

1. Generators were serviced.

Truck Report

Report Items:

1. 11 – 3 trans leak – Fire & Safety was here.

Action Items:

1. Noise on 11-1 front end to be checked.

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Meeting with Architect scheduled for tomorrow. Priorities are the radio room and House 2 Fire Prevention office.
2. Exterminator was here and wet over the entire building.

Action Items:

None

Water & Hydrants Report

1. Whips to be installed on all hydrants and Fiberglass ones to be removed.

Fire Prevention

1. All bills have been submitted.

Per Diems/Work Crew

Helge Nordveit provided his monthly report to the Board.

Report Items:

1. Job shirts received and being distributed.
2. Golf shirts and ball caps have been distributed.
3. Per Diem's responsibilities to be discussed.
4. SOG's have been distributed to the Per Diems.
5. Handbook still being worked on.
6. Per Diems are not "work slaves". Members should take pride in the gear, equipment and the houses. Per Diems are not be yelled at; any issues are to be brought to the Chief or Helge Nordveit.

Action Items:

1. Discussion to be had with lawyer regarding a waiver for the Per Diems to attend training sessions on their own time without being paid.
2. The Accountant has disclosed that some of the men's hours are up to an amount that the pension can kick in if they were a full-time employee. Helge to speak with Mike and the lawyer.

Joint Board

Steve Freeman provided the monthly report to the Board

Report Items:

1. Next meeting to be held on Monday, January 14th in Hopelawn (District 8)

Action Items:

None

New Business

Report Items:

1. Resolution to adopt Budget was read and voted on unanimously by the Board members.
2. LOSAP plan has been moved to Mass Mutual. Provides better online access. The numbers have been posted and payment will be made in February.
3. Election Day – February 16th
4. Bay floors peeling in some spots.
5. Motion made by Scott Smith to bring Paul Silletti as an engineer to monitor fluids in the vehicles. All in favor.
6. Ron Lisoski requested clarification from the Chief regarding how much information should be given to people interested in volunteering (i.e., hours expected, trainings, meetings, etc).

Action Items:

1. Bay 1 door making a horrible noise. Steve to contact New Jersey Door
2. Page 11 of the SOG's to be amended to state "Chain of Command" and include a listing of the chain.

Unfinished Business

No unfinished items to report.

Treasurer's Report

Report Items:

1. Cash Balance - \$1,614,199.26

Action Items:

1. 2018 budget to be closed by first week of March
2. Duplicate bills received for First Responder Newspaper.
3. New Hydrant Rental - \$19,000

Meeting adjourned to go to a closed session at 7:55 pm.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 11
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution #010919-1

Appointment of Engineer

WHEREAS, the Commissioners are desirous of making an appointment of an Engineer.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 11 in the Township of Woodbridge, County of Middlesex, as follows:

- (1) ***Paul Silletti Jr.*** is hereby appointed to the position of Engineer for Fire District No. 11 in the Township of Woodbridge.

This resolution and the notice of the appointment shall be available for public inspection.

Date: January 9th, 2019