

**Iselin District #11**  
**Board of Fire Commissioners**  
**February 12, 2020**  
**Minutes**

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on February 12, 2020 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Lisoski, Sandklev and Smith. Also in attendance were Chief Ryan Malheiro, President Mark Farese, and Fire Official Helge Nordveit.

A motion was made by Commissioner Smith to approve the minutes from the January 8, 2020 meeting. The motion was seconded by Commissioner Lisoski.

### **Chief's Report**

Chief Ryan Malheiro provided the monthly report to the Board.

**Report Items:**

1. 30 Calls; 7 low on percentages
2. Chief wants to institute the By Laws which states suspension and loss of rank for officers for firefighters with three consecutive months of low percentages. There is also a six month leave or absence available if needed.
3. 30 days max for vacation
4. Vehicles and apparatus have been updated with insurance cards
5. Plow has been moved to side of House 2
6. The front wheel of the pick-up has been torqued

**Action Items:**

None

### **Fire Official's Report**

Fire Official Nordveit provided his monthly report to the Board.

**Report Items:**

1. Statistics: 8 Life and 54 Non-Life Inspections performed. There was one complaint investigated and one investigation performed.
2. One class attended for Fire Official Nordveit
3. Bureau vehicles running well
4. Working with tablet; still email missing from ESP

**Action Items:**

None

## Communications

None

## Bills

A motion was made by Commissioner Smith to pay all bills. The motion was seconded by Commissioner Sandklev. All Commissioners were in favor.

## Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

No issues to report

Action Items:

None

## Water & Hydrants

Steve Freeman provided his monthly report to the Board.

Report Items:

No issues to report

Action Items:

None

## Fire Prevention

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Vouchers have been submitted with invoices for the 2019 Fire Prevention materials

Action Items:

None

## House Report

Steve Freeman provided the monthly report to the Board.

### Report Items:

1. New exterminator is working out well so far
2. Slow plow blade repaired and rubber installed on blade
3. House has been cleaned for election
4. Generator status – met with a forensic inspector from Envista last Wednesday. They will be coming tomorrow (2/13) for a fuel sample
5. With the generator being out of service, ten battery powered emergency flashlights have been placed around the building in case of a power outage

### Action Items:

1. If a new generator is to be purchased it will be done under the Co-op program

## Truck Report

Scott Smith provided the monthly report to the Board.

### Report Items:

1. 11-1 anti-freeze leak has been repaired
2. Ladder rack bracket has been welded
3. Chief's car batteries and oil has been changed
4. Front wheel of pick-up has been torqued
5. The smell that was coming from the Ladder was oil or some type of fluid that was burning off from when it was worked on last

### Action Items:

None

## Joint Board

No issues to report.

## Unfinished Business

1. Van to be removed from insurance
2. Discussed new applicant procedures: Chief to meet with applicants to vet them out and then give them the application to complete. Chief to contact Ron Lisoski and let him know when applications are completed and pending.
3. Phone system mailbox to be replaced

## New Business

1. Mayor's Breakfast to be held here on Feb 16<sup>th</sup>
2. Township Drill to be held here
3. Election ballots are here; Helge to pick up rosters this week.
4. Resolution No. 02122020-1 to approve a Tower Structure Lease with New Cingular Wireless PCS, LLC was read and voted on unanimously.
5. Congressman Pallone Roundtable – Helge to attend on behalf of the Board

## Treasurer's Report

Cash Balance - \$1,556,575.58

### Action Items

1. All vouchers to be signed

Meeting adjourned to go to a closed session at 7:55 pm.