

Iselin District #11
Board of Fire Commissioners
February 13, 2019
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on February 13, 2019 at 7:04 p.m. Roll call was taken. Commissioners in attendance: Freeman, Trela, Lisoski, Sandklev and Smith. Also in attendance were Chief Mark Sojak and Fire Official Helge Nordveit.

A motion was made by Commissioner Trela to approve the minutes from the January 9, 2019 meeting. The motion was seconded by Commissioner Smith.

Chief's Report

Chief Mark Sojak provided the monthly report to the Board.

Report Items:

1. 25 calls; and six (6) volunteers low on percentages.
2. Three members came off probation and were given shields
3. First aid kits were updated; \$667 for supplies
4. Oxygen class to be held in November
5. Bay floor is peeling; installer to be called to repair
6. 2nd Assistant Chief has been removed from LOSAP – to be discussed after the meeting

Action Items:

1. Bay floor installer to be contacted about the peeling

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: 8 Life and 94 Non-Life Inspections performed (Fire Inspector #1 – 6; Fire Inspector #2 – 11). No complaints were answered; two investigations done.
2. Vehicles running well
3. Fire Prevention orders being put together; waiting on the theme

Action Items:

None

Communications

1. Minutes from State Commissioners meeting.

Bills

A motion was made by Commissioner Sandklev to pay all bills. The motion was seconded by Commissioner Smith. All Commissioners were in favor.

Truck Report

Scott Smith provided his monthly report to the Board.

Report Items:

1. Electric air ejects have been ordered
2. 11-1 bushing to be ordered
3. Anti-freeze filled on Rescue and Ladder; all other fluids are fine

Action Items:

1. Leak in van to be checked out
2. Oil to be changed on Chief's truck
3. Van needs new headlight

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Roofing company has been contacted about leak.
2. Generator at House 1 serviced. Generator at House 2 needs a mother board replacement
3. Door company said the bay door was working properly but it does not seem to be so
4. Architect will be coming to do measurements

Action Items:

1. Shed to be cleaned out

Fire Prevention

1. Waiting for this year's theme in order to start ordering
2. Date is October 6th

Joint Board

Steve Freeman provided the monthly report to the Board

Report Items:

1. Next meeting to be held on Monday, January 14th in Hopelawn (District 8)

Action Items:

None

New Business

Report Items:

1. All set for election
2. Chief's vehicle to be switched to a pick-up within the next 2 years
3. Discussed Township upgrading of radio system to put a second head end at Police Headquarters. A list of radios provided to them.

Action Items:

1. Paper shredder to be purchased
2. Printer ink cartridges and stainless-steel cleaner to be purchased.

Unfinished Business

1. Rescue tools received.

Treasurer's Report

Report Items:

1. Cash Balance - \$1,430,680.39

Action Items:

1. Books up to date for 2018 – to be closed

Meeting adjourned to go to a closed session at 7:36 pm.