
Iselin District #11 Board of Commissioners

Meeting Minutes
August 6, 2025

Call to order

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on August 6, 2025, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Ference and Karlin. Also in attendance were Asst. Chief and Fire Official Helge Nordveit.

Approval of minutes

Commissioner Ference made a motion to approve the minutes from the July 2, 2025, meeting. Commissioner Karlin seconded the motion.

Committee Reports

Chief's Report

Chief Chris Wertz provided the monthly report to the Board.

1. Chief reviewed the updated Response for District 9, 11 & 12 which has already gone into effect. The updates will most likely require some restructure of the manpower.
2. Extra personnel will be standing by for the Indian Day Parade.
3. Chief spoke with East Coast and was informed a spot would be available in Kenilworth at the end of this month or in Millstone in the beginning of September – Everything will be done by them except for the lettering.

Fire Official's Report

Fire Official Helge Nordveit provided the report for the months of July and August.

1. Fire Official reviewed the Life Hazard Use Inspections and Non-Life Hazard Use Inspections performed and the complaints and investigations for the months of July and August.
2. No classes were attended
3. Vehicle 11-3-5 is running well. The oil has been changed and the right rear tire needs a pressure sensor.

4. Fire Official informed the Board of the dates and details for the upcoming Indian Independence Day Parade (August 10 with a rain date of August 17) and the Pakistani Day Parade (Aug 17 with a rain date of Aug 31).

Communications

No communications to report.

Bills

Commissioner Karlin made a Motion to pay all bills; the motion was seconded by Commissioner Ference. All Commissioners in favor.

Alarms & Pagers

Steve Freeman provided the monthly report to the Board.

1. Replace House 2 fire alarm batteries.

House

Steve Freeman provided the monthly report to the Board.

1. Ceiling tiles to be replaced around the building
2. Cameras to be done

Trucks

Ray Ference provided the monthly report to the Board.

1. Pick up truck's registration has been renewed.
2. Will either need a new siren motor for the Rescue. The fuel gauge needs to be installed also.

Fire Prevention

1. Chief & Officers have not discussed an Open House for Fire Prevention yet.
2. Coordinating with the schools to be able to order supplies for Fire Prevention.

Treasurers Report

Cash Balance - \$1,327,350.67

Disbursements - \$139,865.86

1. Draft copy of Audit Report received for review. Will be sending final audit and synopsis for posting, as well as, the Corrective Action Plan.

Unfinished business

No unfinished business to discuss.

New Business

1. Discussed updates for the Fund Drive mailers.

Adjournment

Meeting adjourned at 7:20 pm.