

Iselin District #11
Board of Fire Commissioners
April 10, 2019
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on April 10, 2019 at 7:05 p.m. Roll call was taken. Commissioners in attendance: Freeman, Trela, Lisoski and Smith. Also in attendance were Chief Mark Sojak and Fire Official Helge Nordveit.

A motion was made by Commissioner Trela to approve the minutes from the March 13, 2019 meeting. The motion was seconded by Commissioner Smith.

Chief's Report

Chief Mark Sojak provided the monthly report to the Board.

Report Items:

1. 37 calls; and five (5) volunteers low on percentages.
2. Discussion was held at Company meeting to slow down while using blue lights.
3. Township Drill scheduled for April 17th
4. Chief on vacation from April 20 – April 28; Cover will be Michael Einhorn for the first part of the week and Ryan O'Hare for the second part of the week
5. Colonia to be asked to standby for drills
6. Reviewed Chief's Budget amounts
7. Walter Dowd is on light duty. Need doctor's note for him to return to full duty.

Action Items:

None

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: 3 Life and 4 Non-Life Inspections performed (Fire Inspector #1 –3; Fire Inspector #2 – 3). Two complaints were answered; No investigations done.
2. Vehicles running well.
3. Fire Prevention orders being put together; waiting for the slogan.
4. Drana attended two update classes

Action Items:

1. Names to be collected for members who need Knox Box codes
2. Quote for tablet received – to be reviewed by Helge and Steve

Communications

1. Renaissance Hotel turning into a Delta Marriott beginning on May 22nd. Hotel will be mailing a letter to the Chief.

Bills

A motion was made by Commissioner Trela to pay all bills. The motion was seconded by Commissioner Smith. All Commissioners were in favor.

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Almost time for sprinklers to be started.
2. Architect has done some measurements.

Action Items:

None

Truck Report

Scott Smith provided the monthly report to the Board.

Report Items:

1. Chief's vehicle is back – day lights have been programmed.
2. Fire & Safety has been contacted for the following:
 - 11-3 sputter – nothing came up on the codes; to be monitored
 - 11-1 going in for new bushings. Primer to be done here before being sent out for the bushings. Leak to be looked at
 - Rescue is done
3. A discussion was held about the van and the repairs it needs. The Chief stated that the van will be pulled from the working line and cannot be used any longer and should be used for a new extrication.

Action Items:

None

New Business

Report Items:

1. Audit has begun.

Action Items:

1. All vouchers need to be signed.

Unfinished Business

1. Financial Disclosures to be done.
2. LOSAP Statements have been given out.

Treasurer's Report

Report Items:

1. Cash Balance - \$1,503,144.62
2. New vendor addresses to be noted.

Action Items

None

Meeting adjourned to go to a closed session at 7:40 pm.