

**Iselin District #11**  
**Board of Fire Commissioners**  
**September 14, 2022**  
**Minutes**

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on September 14, 2022, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Karlin, Lisoski, Sandklev and Smith. Also in attendance were President Craig McKenzie, Chief Ryan Malheiro and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the August 10, 2022, meeting. The motion was seconded by Commissioner Smith.

### **Chief's Report**

Chief Ryan Malheiro provided the monthly report to the Board.

**Report Items:**

1. 34 Call; Three (3) members low on percentages
2. Chris Wertz will be acting Chief for Wildwood weekend and will use 11-3-4 for command vehicle
3. Informed Board of an email regarding a Township drill.

**Action Items:**

None

### **Fire Official's Report**

Fire Official Nordveit provided his monthly report to the Board.

**Report Items:**

1. Statistics: a total of 0 Life Hazard and 14 Non-Life Hazard Inspections were performed (Breakdown: #1 – 14).
2. Fire Official reviewed the month's complaints and investigations.
3. There were no classes attended for the month.
4. Vehicles are running well.
5. Fire prevention materials have been ordered.
6. August 14<sup>th</sup> Indian Day Parade and August 24<sup>th</sup> Flag Raising Ceremony went well with no incidents.
7. Discussed school district drill policy.

**Action Items:**

None

## Bills

Motion made by Commissioner Sandklev to pay all bills; seconded by Commissioner Karlin. All Commissioners in favor.

## Communications

1. Fire District #7 – Agreement for Dispatch service fees - \$81,264.
2. Communication from lawyer for Carteret incident. The case has been moved to South Carolina and is now a Class Action Suit. Statement had been sent in stating that no foam was used by us.

## Alarms & Pagers

Steve Freeman informed the Board that there was nothing to report for this month.

Report Items:

1. Generator codes and drawings had changes so they need to be signed off on.

## House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. New shed is fully operational with lighting and heating.
2. Doors to be changed on shed at House 2 for snow blower.
3. Work done on old shed and electric being done.
4. Generator tuned up at House 1.

Action Items:

None

## Joint Board

Steve Freeman provided the monthly report to the Board.

Report Items:

None

Action Items:

None

## Fire Prevention

Helge Nordveit provided the monthly report to the Board.

### Report Items:

1. Materials are on order
2. Smoke trailer scheduled for Oct 9th

### Action Items:

1. Helge to meet with schools to set up school program dates.

## Truck Report

Scott Smith provided the monthly report to the Board.

### Report Items:

1. Fire & Safety working on PM's
2. Waiting for radiator
3. 11-3 waiting for rim and tires

### Action Items:

None

## Unfinished Business

1. 1. More shelves to be added to new shed.

## New Business

1. Tom Karlin volunteered to be the master of records.
2. Discussed either swapping out rooms or cleaning out current space at House 2 in order for the Bureau to have more room.

## Treasurer's Report

1. Cash Balance as of August 10, 2022 - \$1,290,516.54; Disbursements - \$136,599.54
2. Waiting on final audit report.

Meeting adjourned - 7:25 pm