

Iselin District #11
Board of Fire Commissioners
May 12, 2021
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on May 12, 2021 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Sandklev, Smith, Lisoski and Karlin. Also in attendance were Chief Joe Francisquini and Fire Official Helge Nordveit and President Mark Farese.

A motion was made by Commissioner Lisoski to approve the minutes from the April 14, 2021 meeting. The motion was seconded by Commissioner Smith.

Swearing-In of New Commissioner and Reorganization

1. Tom Karlin was sworn in for his new Commissioner term.
2. The following nominations were made and voted on unanimously for reorganization:
 - President – Steve Freeman
 - Vice President – Roy Sankdklev
 - Financial Secretary – Scott Smith
 - Treasurer – Ron Lisoski
 - Secretary – Tom Karlin

Chief's Report

Chief Joe Francisquini provided the monthly report to the Board.

Report Items:

1. 29 calls for the month; there was one member low on percentages and has been spoken to about it
2. A new member is scheduled to be sworn in on May 21st.
3. Chief will be on vacation the week of May 22nd. Ryan Malheiro will cover in his absence.

Action Items:

None

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: 5 Life and 14 Non-Life Inspections performed (Inspector #1 – 0; Inspector #2 – 8; Inspector #3 – 11); 2 complaint investigations; no incident investigations performed; no classes attended
2. Bureau Vehicles running well
3. Computers and apparatus have all been updated.
4. Indian Business Association's Independence Day parade will be in August.
5. Pakistani group have not confirmed when their annual celebration will be.
6. For staffing information, the Board requested an estimate of the average time required for an inspection.

Action Items:

1. Fire Official to provide estimate for the average time required for inspections to the Board within a month.

Communications

1. Carteret lawsuit – Attorney has gone over all communications.

Bills

A motion was made by Commissioner Sandklev to pay all bills. The motion was seconded by Commissioner Smith. All Commissioners were in favor.

Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Recall on detectors – Steve will check them to see which will need to be changed.

Action Items:

None

Water & Hydrants

Steve Freeman provided his monthly report to the Board.

Report Items:

None

Action Items:

None

Fire Prevention

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Fire Prevention announcement to be made on June 1.
2. Fire Official to visit principals of schools to discuss Fire Prevention.

Action Items:

None

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Ice machine has been repaired and cleaned.
2. Landscaper will spruce up and plants flowers before Memorial Day.
3. Bird's nest at House 2 to be left in place and removed once the baby birds leave the nest.
4. Steve can turn the sprinkler system on via phone, just needs to know when to turn it on.
5. A line diagram for the generator has been created by Steve in order to meet with the electrician.
6. Hall to be opened up for rentals at 50% capacity.
- 7.

Action Items:

1. Steve to contact plumber for House 2.
2. Sump pump at House 1 to be replaced by Mark Farese.
3. Paint on bay doors starting to chip; to be repainted.
4. Roy to get a quote for the vestibule steps.
5. Bell to be repainted with gold paint.

Truck Report

Scott Smith provided the monthly report to the Board.

Report Items:

1. Pick Up truck headlamps are dim and needs new wiper blades
2. Ex-Chief's ring has been ordered.
3. 11-1 Repairs to be discussed under Unfinished Business.

Action Items:

1. Engineer to replace headlamps and wiper blades on Pick Up truck.
2. Rear bumper for 11-2 to be ordered.

Joint Board

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Mutual Aid to meet with Carteret.
2. New class to be scheduled for June 1st – headcount needed,

Action Items:

None

Unfinished Business

1. Repairs to 11-1 to cost \$20K. Since they are more cosmetic in nature the Board agreed to not go ahead with the repairs. Only the cracked lens is to be repaired.

New Business

1. Ryan Malheiro will keep his own phone for Bureau use and expense 50% of the monthly charges.

Treasurer's Report

Cash Balance - \$1,719,412.96

Action Items

1. \$187,407.45 in disbursements for the month.
2. Steve sent the attorney letters, costs and lawsuits that were require for the audit.

Meeting adjourned to go to a Budget Meeting – 7:30

7:30 pm