

Iselin District #11
Board of Fire Commissioners
March 9, 2022
Minutes

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on March 9, 2022 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Sankdlev, Lisoski and Smith. Commission Karlin was not in attendance. Also in attendance were Chief Ryan Malheiro (remotely via telephone), Fire Official Helge Nordveit, 2nd Captain Silletti, 2nd Lt. John Zairopoulos.

A motion was made by Commissioner Sandklev to approve the minutes from February 9, 2022 meeting. The motion was seconded by Commissioner Lisoski.

Chief's Report

Chief Ryan Malheiro provided the monthly report to the Board.

Report Items:

1. One member was low on percentages
2. Chief went over the items that have been purchased under the Chief's budget and when they will be received.

Action Items:

None

Fire Official's Report

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: a total of 5 Life Hazard and 36 Non-Life Hazard Inspections were performed (Breakdown: #1 – 9; #2 – 26; #3 – 1)
2. Fire Official reviewed complaints and investigations for the month
3. Bureau vehicles are running well
4. Waiting on theme for 2022 Fire Prevention
5. No classes were attended
6. Working on getting the new Fire Marshall trained
7. Waiting to get new business cards until new Fire Marshall's email address is finalized
8. Plans submitted for 1407 Oak Tree Road – 2-story addition to be done on existing building; Fire Official holding on other plan for a restaurant on Marconi that wants to have permanent outdoor seating until he speaks with the Chief
9. Feb 4th – 19th Ryan was acting Fire Marshall. Fire Official was teaching courses for the State and out of the area.

Action Items:

None

Bills

Motion made by Commissioner Sandlev to pay all bills; seconded by Commissioner Smith. All Commissioners in favor.

Communications

No communications to report.

Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Inspection done and certificate received.

Action Items:

None

House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Roy called door company to voice complaint about the weather-stripping that was installed. They are going to come up with a better system and adjust the billing.
2. The pipe and water issue at House 2 is being investigated.
3. Steve reported that the drawing plans will be signed off on and good to go to the township within 2 weeks to get the permit.

Action Items:

None

Fire Prevention

Ryan Malheiro provided the monthly report to the Board.

Report Items:

1. Visited School #24 last week and read to eight classes and showed them the trucks.

Action Items:

None

New Truck Report

Steve Freeman provided the monthly report to the Board.

Report Items:

2. Meeting has been set up for Saturday, March 19th with the Truck Committee.

Action Items:

None

Unfinished Business

1. Scott Smith - March 18th set up for hose, ladders & aerial and March 19th (7:30 am) for hose testing.
2. Chief's vehicle brakes done, and LED headlights installed
3. Final election results received; budget was passed by 4 votes and Steve and Scott were re-elected as Commissioners
4. Ron to contact insurance company to confirm coverage for apparatus and vehicles

New Business

1. Resolution #03012022-1 – Appointment of Fire Protection Specialist for 2022-2023 Year was read and adopted.

Treasurer's Report

1. Ron working with Middlesex Water company about payments
2. Working with accountant to make as many payments via ACH as possible
3. Account has given Ron access to Quick Books for reports only.

Meeting adjourned - 7:25 pm

**THE COMMISSIONERS OF FIRE DISTRICT NO. 11
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

Resolution #03012022-1

**Appointment of Fire Inspector
For 2022-2023 Year**

WHEREAS, the Commissioners are desirous of making an appointment of a Fire Protection Specialist for the 2022-2023 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 11 in the Township of Woodbridge, County of Middlesex, as follows:

- (1) ***John Zairopoulos*** is hereby appointed to the position of Fire Protection Specialist for the 2022-2023 year for Fire District No. 11 in the Township of Woodbridge.

This resolution and the notice of the appointment shall be available for public inspection.