

**Iselin District #11**  
**Board of Fire Commissioners**  
**July 14, 2021**  
**Minutes**

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on July 14, 2021 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Sandklev, Smith, Lisoski and Karlin. Also in attendance were Assistant Chief Ryan Malheiro and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the June 9, 2021 meeting. The motion was seconded by Commissioner Smith.

### **Chief's Report**

Assistant Chief Ryan Malheiro provided the monthly report to the Board.

Report Items:

1. 35 calls for the month; there were no members low on percentages
2. Freehold Wet-Down is scheduled for the 24<sup>th</sup>; a sign-up sheet has been posted and 6 members are going
3. A request to take engine 11-3-4 was approved by the Board

Action Items:

None

### **Fire Official's Report**

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Statistics: 7 Life and 34 Non-Life Inspections performed (Inspector #1 – 19; Inspector #2 – 9; Inspector #3 – 13); 3 complaint investigations and 4 incident investigations performed; no classes attended
2. Bureau vehicles running well
3. Indian Independence Day Parade coming up soon; meeting to be set up with the counsel
4. Right to Know forms have been completed and handed in
5. Turnpike mismatch key/lock still an issue

Action Items:

1. Board asking Fire Official to provide the Open Burning Rules to the Officers
2. Turnpike Authority to be contacted about mismatched key/lock

### **Communications**

1. Resolution received for Indian Independence Day Parade.

## Bills

A motion was made by Commissioner Sandklev to pay all bills. The motion was seconded by Commissioner Smith. All Commissioners were in favor.

## Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

Nothing to report for this month.

Action Items:

None

## Water & Hydrants

Steve Freeman provided his monthly report to the Board.

Report Items:

Nothing to report for this month.

Action Items:

None

## Fire Prevention

Fire Official Nordveit provided his monthly report to the Board.

Report Items:

1. Fire Official has reached out to the school principals and is waiting for them to reply

Action Items:

None

## House Report

Steve Freeman provided the monthly report to the Board.

### Report Items:

1. Bay doors being painted; new trim to be done next
2. Sprinklers are up and running
3. New generator is in stock; final coordination to be set up
4. Carpenter talked to about slab and door
5. Cloud based kit for the sign
6. All cameras are up and running except for one

### Action Items:

1. Sign company to be contacted to place signs on the bay doors for the engines
2. Ground hole on the side to be filled in
3. Storm drains to be marked out by Township Engineers
4. Cloud-based kit for sign to be installed
5. Camera at House 2 to be fixed; only portion of apron is visible

## Truck Report

Scott Smith provided the monthly report to the Board.

### Report Items:

1. Ladder – one LED light installed and seems to be working okay; other to be done

### Action Items:

1. Mobile Apparatus Inspection Report for OSHA to be discussed and implemented

## Joint Board

Steve Freeman provided his monthly report to the Board.

### Report Items:

1. Working on setting up an I300 class
2. Looking into the purchase of a new smoke trailer
3. Dispatch seems to be the problem causing the Issues with Carteret going out of town; being worked out

### Action Items:

None

## Unfinished Business

No unfinished business was discussed.

## New Business

1. Dumpster area has been cleaned up; all others should be told to maintain

## Treasurer's Report

Cash Balance - \$1,779,666.75

### Action Items

1. \$88,758.58 in disbursements for the month

Meeting adjourned - 7:24 pm