

**Iselin District #11**  
**Board of Fire Commissioners**  
**August 10, 2022**  
**Minutes**

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on August 10, 2022, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Sandklev and Smith. Also in attendance were President Craig McKenzie, Chief Ryan Malheiro (via phone), and Fire Official Helge Nordveit.

A motion was made by Commissioner Sandklev to approve the minutes from the July 13, 2022, meeting. The motion was seconded by Commissioner Smith.

### **Chief's Report**

Chief Ryan Malheiro provided the monthly report to the Board.

**Report Items:**

1. Two (2) members low on percentages
2. New tools for rigs for the officers have been received.
3. Services for 9-11 are scheduled for the same day as the Dinner. #9 wants to do a 9-11 run on the 20<sup>th</sup>.

**Action Items:**

None

### **Fire Official's Report**

Fire Official Nordveit provided his monthly report to the Board.

**Report Items:**

1. Statistics: a total of 4 Life Hazard and 21 Non-Life Hazard Inspections were performed (Breakdown: #1 – 4 and #3 – 17).
2. Fire Official reviewed the month's complaints and investigations.
3. There were no classes attended for the month.
4. Vehicles are running well.
5. Fire Official requested the budget amount for Fire Prevention materials. The answer was \$10k.
6. Fire Official will be away on the 14<sup>th</sup>.

**Action Items:**

None

## Bills

Motion made by Commissioner Sandklev to pay all bills; seconded by Commissioner Smith. All Commissioners in favor.

## Communications

None

## Alarms & Pagers

Steve Freeman informed the Board that there was nothing to report for this month.

## House Report

Steve Freeman provided the monthly report to the Board.

### Report Items:

1. The new shed has arrived. The other was moved to House2. Re-roofing to be done on the older sheds.
2. Broken sprinkler head was reported to the landscaper.
3. Message left for electrician about lights and heat for the new shed.

### Action Items:

None

## Joint Board

Steve Freeman provided the monthly report to the Board.

### Report Items:

None

### Action Items:

None

## Fire Prevention

Helge Nordveit provided the monthly report to the Board.

### Report Items:

1. Fire Official requested budget amount so he can start ordering materials.
2. Older materials donated for Veterans school supplies.

### Action Items:

1. Materials to be ordered.

## Truck Report

Scott Smith provided the monthly report to the Board.

### Report Items:

1. Scott called tire place regarding 11-3.
2. Email sent regarding the back step of the Rescue.

### Action Items:

None

## Unfinished Business

1. Generator work still being managed.

## New Business

1. Received a quote for lettering on bay doors and patch on building.
2. Audit – last of information provided to auditors, waiting on their report.
3. Owner of house from East James fire contacted the mayor to give thanks and praise for the job well done in putting out the fire.

## Treasurer's Report

1. Cash Balance as of August 10, 2022 - \$1,049,670.44; Disbursements - \$169,993.61
2. Bill list submitted to all for review.

Meeting adjourned - 7:15 pm