

**Iselin District #11**  
**Board of Fire Commissioners**  
**April 13, 2022**  
**Minutes**

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on April 13, 2022, at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Sankdlev, Lisoski, Karlin and Smith. Also in attendance were Chief Ryan Malheiro (remotely via telephone), Fire Official Helge Nordveit and 2<sup>nd</sup> Lt. John Zairopoulos.

A motion was made by Commissioner Sandklev to approve the minutes from March 9, 2022, meeting. The motion was seconded by Commissioner Karlin.

### **Chief's Report**

Chief Ryan Malheiro provided the monthly report to the Board.

**Report Items:**

1. A few members were low on percentages and have been spoken to by Assistant Chief Wertz.
2. Received a resignation letter from Matthew Linchinsky.

**Action Items:**

None

### **Fire Official's Report**

Fire Official Nordveit provided his monthly report to the Board.

**Report Items:**

1. Statistics: a total of 5 Inspections were performed (Breakdown: #1 – 5).
2. Fire Official reviewed complaints and investigations for the month.
3. Bureau vehicles are running well.
4. Waiting on theme for 2022 Fire Prevention.
5. No classes were attended.
6. John has been putting in a lot of training; his uniforms were received are being embroidered.
7. Township Fire Officer Meeting was held on April 5<sup>th</sup>. Topics discussed were: 1) School fire watch policy; School fire drill policy; and 3) Gathering school floor plans and layouts.
8. J. Romeo was here today for a 2.5 hour training session; the session was an overview and he answered all the questions that we had.

**Action Items:**

None

## Bills

Motion made by Commissioner Sandklev to pay all bills; seconded by Commissioner Karlin. All Commissioners in favor.

## Communications

1. Resignation letter received from Matthew Linchinsky.
2. 2022 Financial Disclosure Statement received from Office of Council – due by end of month.
3. Received Census from Census Bureau – due by end of month.

## Alarms & Pagers

Steve Freeman provided his monthly report to the Board.

Report Items:

1. Both inspections have been completed.

Action Items:

None

## House Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Landscaping to be starting soon.
2. Waiting on weather stripping for bay doors.
3. Waiting on estimate for pipe issue at House 2.
4. Generator work should be able to be started soon; permits and drawings should be done next week.

Action Items:

None

## Fire Prevention

Helge Nordveit provided the monthly report to the Board.

Report Items:

1. Waiting on 2022 Fire Prevention theme.

Action Items:

None

## Truck Report

Scott Smith provided the monthly report to the Board.

Report Items:

1. 11-3 was taken to Valtech for an estimate, should have it within a couple day. Estimate received for two tires and a rim and for the plow. One everything is received it will be sent to Ron for the insurance.
2. 11-2 electrical problem fixed and tower light changed.
3. 11-3 intake on officer's side was cleaned out.

Action Items:

1. Estimates for 11-3 to be given to Ron to report to insurance company.

## New Truck Report

Steve Freeman provided the monthly report to the Board.

Report Items:

1. Final figure for new truck is \$905,095.10.
2. Estimated wait time for receipt of truck is 23 ½ months.

Action Items:

None

## Unfinished Business

1. Audit will begin at the end of the month. All vouchers must be signed; Steve will gather the minutes of the meetings.

## New Business

1. Resolution #04-22-01 – Participation in the HGAC Cooperative Purchasing Program for the acquisition of a Pierce firetruck from Fire & Safety Services Ltd. Resolution was read and voted on unanimously.
2. Steve to order sensors for gas meters.
3. Inventory of saws to be done and decide what can be sold on .gov deals.
4. Discussed putting a new shed in the Headquarters parking lot so that the plow can be removed from House 2. It was decided to move the old shed to the parking lot and get a new shed for the equipment. Quotes are to be gotten.

## Treasurer's Report

1. Cash Balance as of 4/13/2022 - \$1,198,841.48; Disbursements - \$969,349.25

Meeting adjourned - 7:28 pm

RESOLUTION FOR INTENT TO AWARD CONTRACT UNDER A  
NATIONAL COOPERATIVE PURCHASING AGREEMENT

A RESOLUTION AUTHORIZING THE *Woodbridge Township Fire District No.11*  
TO ENTER INTO A NATIONAL COOPERATIVE PURCHASING AGREEMENT

RESOLUTION NUMBER 04-22-01

The Commissioners of Fire District No.11 in the Township of Woodbridge, County of Middlesex (the "Fire District") intends to participate in the HGAC Cooperative Purchasing Program for the acquisition of a Firetruck.

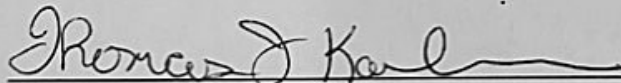
Information regarding the contract may be found at the Iselin Fire District No.11 Firehouse, 20 Auth Ave, Iselin, NJ 08830 during regular business hours.

The Fire District authorized membership in the HGAC Cooperative Purchasing Program in a resolution previously adopted by the Fire District. A contract was signed between the Fire District and HGAC. It is the intent of the Fire District to purchase a Pierce Firetruck from Fire & Safety Services Ltd.

The Contract price for the fire apparatus was established by HGAC, pursuant to its receipt of bids for such fire apparatus.

The Fire District is permitted to join the national cooperative purchasing program and enter into an agreement under the authority of N.J.S.A. 52:34-6.2(b)(3).

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON April 13, 2022

 \_\_\_\_\_, Secretary

Date: April 13, 2022

COMMISSIONERS	AYE	NAY	ABSTAIN	ABSENT
STEVEN FREEMAN	X			
ROY SANDKLEV	X			
RONALD LISOSKI	X			
THOMAS KARLIN	X			
SCOTT SMITH	X			