



BOARD OF FIRE COMMISSIONERS
DISTRICT No. 11
20 AUTH AVENUE ISELIN, N. J. 08830

MINUTES - February 8, 2017

In accordance with the Public Open Meeting Act, all provisions have been met by our annual announcement in The Star Ledger.

The meeting was called to order by Commissioner Steve Freeman on February 8, 2017 at 7:00 p.m. Roll call was taken. Commissioners in attendance: Freeman, Trela, Lisoski and Rischak. Commissioner Sandklev was not in attendance. Also in attendance was Fire Official Helge Nordveit.

A motion was made by Commissioner Trela to dispense with the reading of the January 11, 2017 minutes and approve them. The motion was seconded by Commissioner Rischak. All in favor.

Chief's Report

Chief was not in attendance; no report given

Fire Official's Report

20 Life Hazard Use Inspections and 38 Non-Life Hazard Use Inspections were performed. One complaint was investigated and three investigations performed.

Breakdown by Fire Marshall

Fire Marshall #1	5 Inspections
Fire Marshall #2	11 Inspections
Fire Marshall #3	42 Inspections

1. Bureau vehicles running well
2. Fire Inspectors Drana and Meckler attended a Fire Investigating Class
3. Fire Inspector Drana performed 12 hours of training and Fire Inspector Meckler performed 16 hours of training
4. Fire Official responded to the Freedom on Investigation Act
5. Fire Official attended a Technical Review Meeting
6. \$1,700 In penalties issued and \$350 collected to date

Bills

A motion was made by Commissioner Rischak to pay all bills. The motion was by Commissioner Trela. All in favor.

Communications

None

Alarms & Pagers

1. Meeting to be held with the radio installer

Water & Hydrants

Progress

House

1. Compressor is in operation
2. Smoke detectors have been installed
3. Doorbells for House 2 to be installed
4. House 1 passed inspection
5. House 2 scrubber blinking "Fault"
6. Quote received for replacement and installation of the water heater - \$1,450
7. LED lighting to be installed in Truck Room
8. Basement door and exit door in Truck Room to be replaced
9. Weather stripping on door at House 2 to be replaced
10. Cleaning in back room to be done

Fire Prevention

Progress

Trucks

1. Ladder to go back to Valtech for completion - probably next month

New Truck

1. PowerTech Items scheduled for February 28th
2. ESI making brackets and ordered items from Paktrak
3. Meeting with radio installer tomorrow night

Joint Board

Progress

Work Detail

1. Attorney completed review and approved the Job Description
2. SOG's being updated
3. Working on Civil Service questions
4. Job Application to be prepared and sent to attorney for review
5. Discussion held on which House the Per Diem men would be stationed.
6. Ron Lisoski to meet with #9's Board members to discuss the plans and keep them informed.

Unfinished Business

1. Election planning on track

New Business

None

Treasurer's Report

Cash Balance - \$1,121,139.80

1. No outstanding bills for 2016; if any come in they need to be paid by the end of the month.
2. Comcast telephone and internet bills are being paid electronically now
3. Peter Tom who was recommended by Fire Official Nordveit for computer work to be contacted by Steve.

There was no further business before the Board. The meeting was adjourned at 7:50 pm.